**General Education Committee**

**Meeting Agenda**

**December 3, 2019 at 4 p.m.**

**HSS 3035**

**Members present:** Gauri Guha, Karen Yanowitz, Summer DeProw, Ferebee Tunno, Gary Edwards, Lillie Fears, Kevin Humphrey, Hong Zhou, Rebecca Oliver, Zahid Hossain, Robert Schichler, Bethany Seaton, Sarah Davidson

**Ex-officio, non-voting members present:** Summer DeProw, Karen Wheeler, Joseph Loar

**Staff support:** Mary Elizabeth Spence, Madeline Prestidge

1. Meeting minutes from November 12, 2019

Motion: Oliver

2nd: Yanowitz

The meeting minutes were approved as amended.

1. Chemistry and Physics report update

The committee never decided on a deadline for History’s modified reports, so this needs to be decided. Yanowitz started with a report for the Chemistry and Physics subcommittee review. They recommended to accept the report with modifications. The subcommittee had some confusion with the report’s data and courses, plus there was no action plan included; they are encouraging the department to make some pedagogy changes. The departments’ calculations and numbers are correct, but the report does not explicitly state if they have met their benchmarks, which is part of the subcommittee’s recommendation.

The subcommittee comes to the committee asking to accept this report with modifications.

2nd: Seaton

Call the question: Oliver

All are in favor.

Oliver said that the Physical Science course that their subcommittee looked at is no longer being taught at ASUJ. recommend accepting this report, but the department should consult the Queretaro campus to see if it should remain on the bulletin or not. They will accept this report. The subcommittee recommends the chemistry department give an interim report for all chemistry courses they looked at. There is no action plan nor mention of one. Many students withdraw from these courses, so they recommend that this is addressed. For Physical Science 1203, the subcommittee also requests an interim report, as there is also no action plan mentioned. There appears to be internal accountability issues and discrepancies on the interpretation of the benchmark.

Oliver moves to approve the subcommittee’s recommendation to accept the Physical Science course.

2nd: Davidson

Call the question: Guha

All are in favor.

Oliver moves to approve the subcommittee’s recommendation to request an interim report for all three courses.

2nd: Yanowitz

Call the question: Guha

All are in favor.

Hossain gives an update beginning with Physics 1103 and its lab. The subcommittee thinks the report is well-written, but there appears to be some discrepancies with data. There are a few pieces of data missing, plus some clarification needed. The subcommittee would like to see more information on the action plan. Tunno said there was an attendance issue for the course that the subcommittee would like to see addressed.

Physics 2034 has very few issues; there are a few typos to fix and wording choice changes. There is not an in-depth action plan, so they would like to request more detail. There is a small data discrepancy that may be fixed easily.

Hossain moves to accept these reports with modifications, as well.

2nd: Oliver

Guha calls the question.

All are in favor.

DeProw asked if the History courses discussed at the November 12, 2019 meeting may not have received a formal vote for the recommendations from the subcommittees.

Davidson makes a motion to accept the two history courses with modifications that the subcommittee discussed at the November 12, 2019 meeting. These recommendations are documented in the committee’s Dropbox.

 2nd: Hossain

 Guha calls the question.

 All are in favor.

Seaton said the World Civilization course submitted a drastically improved report, and their subcommittee would like to accept with modifications. There were a few concerns with question validity, and there may be some extra training needed. Suggested to look back at the benchmarks with the Assessment Office.

Seaton motions to approve the recommendation of subcommittee 4 to accept the reports with modifications.

2nd: Humphrey

Guha calls the question.

All are in favor.

 **Dates:**

Oliver moves that the interim reports will be due on October 1, 2020. This is for the Gen Chem I, Fundamental Concepts of Chemistry, and Physical Science courses.

 2nd: Davidson

 Guha calls the question.

 All are in favor.

Hossain moves that the interim reports for their courses will be due on March 20, 2020.

2nd: Yanowitz

Guha calls the question.

All are in favor.

Oliver moves the committee to accept the report for Physical Science 1014, Energy and the Environment course.

2nd: Seaton

Guha calls the question.

All are in favor.

Oliver motions to adjourn, Guha calls the question.

1. Gen Ed Teaching Award